



भा.कृ.अनु.प. - केन्द्रीय मातिस्यकी शिक्षा संस्थान

ICAR-CENTRAL INSTITUTE OF FISHERIES EDUCATION

समतुल्य विश्वविद्यालय, कोलकाता केंद्र

(Deemed University), Kolkata Centre

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F.No 6-3/Works/AMC(Air-Conditioners)/CIFE/Kol/17-18/ 1676

Dated: 1/12/2017

To

Web Site

Sub: Submission of quotation for AMC of Air conditioner

The Officer-in-Charge, Central Institute of Fisheries Education (CIFE), Kolkata Centre, Kolkata-700 091 invites sealed quotations for **Annual Maintenance Contract of AC (Comprehensive) for the forty seven Air Conditioners(list enclosed) latest by 15th December , 2017 up to 3.00 PM.** The quotation should be submitted in form of a consolidated amount (including all taxes) on monthly basis to undertake the job. The quotation letter should be addressed to the Officer-in-Charge, ICAR-Central Institute of Fisheries Education, Kolkata Centre, 32-GN Block, Sector-V, Salt Lake City, Kolkata-700 091. The firm submitting quotation are requested to submit photocopies of valid documents namely trade license, company registration certificate and PAN card ,G.S.T Number etc. along with quotation and these are subjected to verification with original during processing of the quotations.

Terms & Conditions

1. The required spare parts will have to be supplied by the AMC firms from time to time.
2. The quoted rates should be valid for 1 year and monthly consolidated rate (including all taxes) should be offered.
3. Quotations received after due date and time will not be entertained.
4. It is mandatory that party has to deposit earnest money @ 2% of the annual value of quoted amount along-with quotation in a form of bank demand draft drawn in favour of "ICAR (CIFE) Sub unit, Kolkata". It is to mention that without the earnest money no quotation will be considered for processing.
5. The successful bidder has to deposit security money amounting to 10% of the annual value of quoted amount, which will be released after successful completion of the job contact.
6. The Service tax and other taxes, if applicable should be clearly mentioned.
7. The party should submit sealed quotation preferably by Register/speed post/by hand (in the quotation box placed in room no. 9 of the administrative building).
8. Complaints of repairing/ servicing must be attended on the same day and fault may be rectified within 48 hours (except compressor problem)
9. The compressor should not be repaired by private party. It should be replaced or repaired by manufacturer only.
10. After the completion of AMC period, the agency will hand over all air conditioners in good working condition to the new AMC firm or department as per their satisfaction.
11. **The quotations are requested to visit the site before submission of quotation. It is also mandatory to mention enquiry No. & date on covering envelop of quotation.**

The Officer-in-Charge, CIFE, Kolkata reserves the right to accept or reject any or all quotations without assigning any reason whatsoever. No correspondence shall be entertained in this regard. The decision of the Officer-in-Charge shall be final and binding on all concerned in such matters.

Yours faithfully,

A. Dey
1.12.17
In-charge (Works)